
RACHEL WHITNEY

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PROFESSIONAL SUMMARY

Eager to secure a challenging position with a progressive company. I thrive on the written word, telling stories creatively no matter the medium. Interactivity is the wave of the future and with my formal education, strong writing skills, and years of training, I am well prepared in this arena.

SKILLS

- Creative writing
- Content Development
- Collaboration experience
- Thematic planning
- Character Writing
- Grammar usage
- Television and film background
- Storytelling
- Time management
- Effective communication
- Can-do attitude
- Flexible & Adaptable
- Reading comprehension
- Self-motivated professional
- Voice over
- Public speaking abilities

WORK HISTORY

Creative Writer, 02/2021 to Present

In-Formation, LLC - Remote (Norwood, Massachusetts)

- Narrative design
- Delegate tasks in a collaborative team environment

Narrative Writer, 012/2017 to Present

McCarthy Academy - Glendale, Arizona

- Narrative design
- QA testing
- Team collaboration

Voice Over & Editor, 02/2020 to 10/2021

Trails In The Dub - Remote (Fort Worth, Texas)

- Worked as assistant editor on script.
- Provided voice over for the character of Dorothy Hyatt.

Sales Associate, 01/2018 to 01/2020

Michaels Arts And Crafts – Scottsdale, Arizona

- Helped customers locate products and checked store system for merchandise at other sites.
- Prepared merchandise for sales floor by pricing or tagging.
- Solved customer challenges by offering relevant products and services.
- Answered customer questions regarding sizing, accessories and proper care for merchandise.
- Processed product returns and assisted customers with other selections.

Office Assistant, 06/2014 to 12/2017

Myst Collection, Llc – Scottsdale, Arizona

- Delivered clerical support by handling range of routine and special requirements.
- Completed clerical tasks such as filing, copying and distributing mail.
- Interacted with customers by phone, email or in-person to provide information.
- Welcomed office visitors and alerted staff to arrivals of scheduled appointments.

EDUCATION

Master of Arts: Creative Writing, 10/2021

Full Sail University - Winter Park, FL

- Relevant Coursework Completed: Advanced Visual Storytelling, Character Creation & Development, Writing for Games and The Art of Visual Storytelling.

Bachelor of Arts: Theatre, 05/2020

Arizona State University - Tempe, AZ

- Relevant Coursework Completed: Intro to Voice, Acting Voice & Speech, Intro to Screenwriting, Screenwriting Fundamentals, Screenwriting for Games and Developing a Series.

High School Diploma: 05/2014

Pinnacle High School - Phoenix, AZ

Portfolio of Work - <https://rachelwhitney.com/portfolio>